
Greenhouse Core Product Features



Core Tier: Features & Functionality

A complete recruiting system designed with your growth in mind.

HIGHLIGHTS OF THE CORE EDITION OF GREENHOUSE RECRUITING ARE:



Applicant
Tracking



Multi-Channel
Sourcing



Structured
Hiring



Candidate
Experience



Hiring Team
Collaboration



Core
Reports



Automated
Task Management

PLUS

- + Mobile App
- + Integration Ecosystem
- + Implementation and Support

See PRO edition for:

- Approvals and Granular Permissions Levels
- Advanced Career Page Configurations
- Single Sign On
- Power Reporting

Core Product Features

The CORE edition includes:

APPLICANT TRACKING

Gives you all the basic machinery that you get in a standard ATS, plus some, so that you can be efficient and focus on the most important parts of hiring:

- Application review
- Candidate management
- Interview scheduling via Google + iCal + Outlook
- Bulk editing for candidates
- Offer creation and management
- EEOC data management
- Robust database search
- Auto-merge duplicate profiles
- Candidate profile and activity feed

STRUCTURED HIRING

Enables you to structure a consistent hiring process where everyone is informed of their role and the next step in the evaluation process:

- Interview planning
- Interview prep kits
- Candidate scorecards
- Customizable role workflows
- Anonymous take home tests

HIRING TEAM COLLABORATION

Allows you to see candidate data in one place, bring your team together by tagging people and sending notifications, and maintain a high degree of control over user access and need-to-know data:

- Granular user permissions
- Private notes and fields
- Candidate packets
- @mentions in public notes, private notes, and scorecards

AUTOMATED TASK MANAGEMENT

Takes the burden off of the recruiting team to remember and inform next steps, so that you know where to take action and things don't slip through the cracks:

- Task tracking
- Configurable alerts
- Notifications for candidate actions
- Dashboard aggregating tasks across roles

MULTI-CHANNEL SOURCING

Gives you the tools to implement a custom, full-scale sourcing strategy for every role that you manage, all from one place:

- Sourcing strategy and channel planning
- Employee referral portal
- Agency portal
- Social media posting
- LinkedIn Cross-Site Awareness
- Job ad creation and distribution
- 3rd-party sourcing integrations
- Sourcing channel quality reports

CANDIDATE EXPERIENCE

Empowers you to create relevant, purposeful, and attractive candidate experiences and measure the outcomes, so you have the levers necessary to build a stronger employer brand:

- Candidate experience survey
- Customizable careers sites
- Structured hiring
- Email templates & timed sends
- Custom job forms

Core Product Features Continued

The CORE edition includes:

CORE REPORTS

Provides actionable insight into your pipeline health, conversion rates, and more, enabling you to easily diagnose what's happening throughout your hiring operations:

- **Core report bundle**
- **Source quality dashboard**
- **Milestone reporting**

MOBILE APP

This on-the-go companion allows you and your team to continue to perform all of your most critical activities while away from the desk:

- **Application review**
- **Candidate profiles**
- **Interview scorecards**
- **Approvals**
- **Interview prep kits**

INTEGRATION ECOSYSTEM

The most innovative recruiting tools integrate with Greenhouse first, and our integrations with hundreds of apps facilitate streamlined hiring even if you're using a variety of tools:

- **Integrated with hundreds of 3rd party apps and providers that support hiring**
- **Developer center**